



Children's Services Advisory Board

May 27, 2021

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5th Floor Manatee Room on Thursday May 27, 2021 at 3:00 p.m.

Roll Call

Present: (In Person) Debbie Tapp, Xtavia Bailey, Hon. Scott Brownell, Amy Diss, Charlie Kennedy, Kimberly Kutch, Kelly Hunt, Jannon Pierce, Rita Smith, (Virtually) Connie Shingledecker, Gail Wynne; **Absent/Excused:** None; **Absent/Unexcused:** George Van Buren.

Also Present: County Staff: Kristi Hagen, Lawanda Timmons, Chris Handy-Honeycutt, Johanna Beville; Members of the Public (In Person): Kelly Stasurak, Alexdrena Green, Stacey McKee, Vernon Kearney, Char Young, Mary Ann Legler, Jonathan Evans, (Virtually) Andi Watson, Anna Cismesia, Barbara Patten, Becky Canesse, Celeste Martens, Cheryl Andrews, Ciara Cosby, Claudia Glover, Dawn Stanhope, Derrick Randall, Jennifer Powers, Julia Robertson, Julia Showers, Katrina Bellemare, Kelly French, Kim Ross, Kathy Patreka, Krista Post, Kristie Skoglund, Kristopher Bayer, Laurel Lynch, Lisa Davis, Melissa Schwab, Michael Wood, Michelle Wieser, Pam Hodge, Sean Staffieri, and Christy Zimmermann.

Call to Order/Welcome

Debbie Tapp, Chair called the meeting to order at 3:08 p.m.

Approval of Minutes

Motion: Minutes for May 12, 2021, **Action:** Approve, **Moved by** Xtavia Bailey, **Seconded by** Charlie Kennedy, **Vote:** Motion passed (**Summary:** Yes = 11, No = 0, Abstain = 0). (In Person) Debbie Tapp, Xtavia Bailey, Hon. Scott Brownell, Amy Diss, Charlie Kennedy, Kimberly Kutch, Kelly Hunt, Jannon Pierce, Rita Smith, (Virtually) Connie Shingledecker, Gail Wynne.

Kristi Hagen provided information about the materials included in the board packets. The handouts included:

- FY21-22 Additional information from programs concerning their requested increase in investment
- Copy of FY20-21 Recommendation Chart

Review/Determine Considerations for Increase Investment

All agencies requesting an increase in investment for FY21-22 were offered an opportunity to provide the CSAB additional information using a provided template to show how the increase in funds would be utilized and in turn benefit the program results. The CSAB reviewed the information provided, had an open discussion, and utilized the Request for Increased Investment Flow Chart. Concerns or questions voiced are noted.

- Boys and Girls Club of Manatee County- Great Futures Starts Here:
 - *CSAB Members utilized Decision Making Guide-Request for Increased Investment.*
CSAB Members unanimously determined the program will be considered for increase.
- Easter Seals of Southwest Florida-Children's Therapy:
 - *CSAB Members utilized Decision Making Guide-Request for Increased Investment.*
CSAB Members unanimously determined the program may be considered for increase.
- Educational Consultants Consortium-Iron Sharpening Iron:
 - *CSAB Members utilized Decision Making Guide-Request for Increased Investment.*
CSAB Members unanimously determined the program will be considered for increase.
- Early Learning Coalition of Manatee- Provider, Child, and Family Initiatives:
 - *CSAB Members utilized Decision Making Guide-Request for Increased Investment.*
CSAB Members unanimously determined the program may be considered for increase.
- Early Learning Coalition of Manatee County- Childcare Subsidy:
 - *CSAB Members utilized Decision Making Guide-Request for Increased Investment.*
CSAB Members unanimously determined the program will be considered for increase.
- Foundation for Dreams-Dream Oaks:
 - *CSAB Members utilized Decision Making Guide-Request for Increased Investment.*
CSAB Members unanimously determined the program will be considered for increase.

Gail voiced concern regarding the original intent of review process as an opportunity for agencies to clarify some CSAB questions in relation to the requested increase and how it relates to the CSAB Decision Making Guide. Gail is concerned it appears some of the agencies have not only clarified but changed their anticipated performance and the amount they are asking for. Clarity was provided that all agencies that initially requested an increase were asked to provide clarification on their increase, and none requested more than they were allowed. It was determined there was confusion initiated due to one of the data sheets provided, the FY20-21 Tracker was provided as a history (FY19-20 awarded amount, FY20-21 requested amount) yet was confused with the current year's requests so this is where confusion stemmed.

- Healthy Teens Coalition: Healthy Teen Educators:
 - *CSAB Members utilized Decision Making Guide-Request for Increased Investment.*
CSAB Members unanimously determined the program may be considered for increase.

Xtavia questioned if agencies were permitted to change their results completely. Although it wasn't the intent of the clarification process, it was confirmed that agencies that provided a changed result through this process are taking a risk in not having the ability to provide the specifics to back up their result.

Gail voiced concern that the process has evolved from that of which it was intended. Those who didn't ask for an increase weren't given an opportunity to change performance measures like the others were. There was reiteration that final CSAB scores have been submitted and there is not an opportunity to change them. It was clarified those agencies that didn't have an increased investment request were to maintain their results, which in most cases were accurately provided in the application, and those requesting an increase were to provide how the results would improve as stated in the CSAB Decision Making Guide. Issues discovered when using the CSAB Decision Making Guide will be discussed as a CSAB Retreat Topic.

- Palmetto Youth Center- Helping Young People Excel (HYPE):
 - *CSAB Members utilized Decision Making Guide-Request for Increased Investment.*
CSAB Members unanimously determined the program may be considered for increase.

- Just for Girls-Girls Alternative Program for Success (GAPS):
 - CSAB Members utilized Decision Making Guide-Request for Increased Investment. CSAB Members unanimously determined the program may be considered for increase.
- Community Coalition for Children dba New Path Academy-Great Futures Start Here:
 - CSAB Members utilized Decision Making Guide-Request for Increased Investment. CSAB Members unanimously determined the program will be considered for increase.
- Pace Center for Girls of Manatee County- Teenage Pregnancy Prevention Project:

Staff provided an e-mail from a program representative to CSAB Members that provides additional insight on the proposed increase and how it will be utilized.

 - CSAB Members unanimously determined to review the program, concerning the increase, at a later time.
- Sarasota Manatee Association for Riding Therapy-Therapeutic Riding and Equine Assisted Learning:
 - CSAB Members utilized Decision Making Guide-Request for Increased Investment. CSAB Members unanimously determined the program will not be consider for increase.
- Step Up Suncoast- Collaborative Action Therapy for Children's Health:
 - CSAB Members utilized Decision Making Guide-Request for Increased Investment. CSAB Members unanimously determined the program will be consider for increase.

Xtavia Bailey exited at 4:28pm

- Step Up Suncoast-Head Start/Early Head Start:
 - CSAB Members utilized Decision Making Guide-Request for Increased Investment. CSAB Members unanimously determined the program may be consider for increase.
- Step Up Suncoast- Parents as Teachers:
 - CSAB Members utilized Decision Making Guide-Request for Increased Investment. CSAB Members unanimously determined the program may be consider for increase.

Revisit Program Claiming a Priority

Motion: Change the wording of priority from "Children remain in their homes, free of abuse and neglect and do not enter foster care" to "Children remain in their homes, free of abuse and neglect and do not enter or re-enter foster care," **CSAB comment on motion:** Connie Shingledecker voiced concern that "foster care" is too specific. It was determined this priority would be discussed further during the CSAB retreat. Gail Wynne's concern states any updates to the CSAB priorities should be done before applications are in. **Action:** Approved, **Moved by** Hon. Scott Brownell, **Seconded by** Jannon Pierce, **Vote:** Motion passed (**Summary:** Yes = 8-(In Person) Debbie Tapp, Hon. Scott Brownell, Amy Diss, Charlie Kennedy, Kimberly Kutch, Kelly Hunt, Jannon Pierce, Rita Smith, (Virtually) Connie Shingledecker, No = 1-(Virtual) Gail Wynne, Abstain = 0).

- Manatee Children's Services- Child Advocacy Center: Program claimed priority: At-risk youth demonstrate age-appropriate social and behavioral skills. Discussion regarding this selection determined a more appropriate priority selection to be, "Children remain in their homes, free of abuse and neglect and do not enter or re-enter foster care".
 - CSAB Members will consider priority by member consensus.

Investment and Application Discussions

Debbie Tapp spoke on the requirement of CSAB members to declare a conflict of interest if one exists and members are to complete the conflict-of-interest paperwork that applies. Kristi Hagen stated there seems to be no official conflicts of interest of the CSAB members currently.

- Kristi Hagen read the County Attorney's email regarding the research on this, and it was determined there is no prohibited conflict of interest when an Advisory Board Member also sits as an unpaid member of a nonprofit entities Board of Directors, if Member is not employed by, or are contractually bound by the Nonprofit entity.
- Charlie Kennedy declared that he is on the Board of Step-Up Suncoast. He is the Manatee County School Board representative appointed CSAB member. Charlie also shared that his wife is a Board Member for Healthy Teens Coalition of Manatee County, but that there is no financial gain for her either.
- Debbie requested that, during the review and funding process discussions and the investment recommendation meetings, CSAB members provide for the record their affiliation to a program or agency in which they, or a family member, participate on the board of directors but have no determined conflict of interest.

Discussion of Recommendation Process

Debbie Tapp spoke on the recommendation process:

- The CSAB will consider investment recommendations to programs that submitted applications for FY21-22. The order of consideration is to go in order of score ranking, highest score to lowest score, beginning with programs confirmed by the CSAB to be meeting a priority.

Motion: Voting for no more than level funding for priority programs before voting for no more than level funding for non-priority programs and then move on to any funding increases, first priority programs and then for non-priority programs, **CSAB comment on motion:** Debbie Tapp clarified with CSAB members that the Child Welfare Systems Advocate Program would fall under the priority programs for consideration of investment. Amy Diss spoke up against the motion due to various reasons programs need significant increases, results were affected due to the pandemic. She voiced concern that if all priority programs are funded on day one there may be no money left for other programs on the next day. **Public comment on motion:** None, **Action:** Approved, **Moved by** Rita Smith, **Seconded by** Charlie Kennedy, **Vote:** Motion passed (**Summary:** Yes = 8-(In Person) Debbie Tapp, Hon. Scott Brownell, Charlie Kennedy, Kelly Hunt, Jannon Pierce, Rita Smith, (Virtually) Connie Shingledecker, Gail Wynne, No = 2-(In Person) Amy Diss and Kimberly Kutch, Abstain = 0).

- Robert's Rules were reviewed on how to properly make a motion.
 - Procedure to be followed: motion, second, discussion, public comment, vote.
- Motions need to be clearly stated and concise to include the amount of the funding.
 - A rationale must be provided upon CSAB passing of a motion. The statement will need to include why it was recommended for investment, whether level, increased or reduced, or why it was not selected for investment.

Kristi Hagen shared that all CSAB Members have been provided a list of the average of scores.

- Scores currently range from 63-91.1.
- Process for averaging the scores was reviewed.
- CSAB members decided to not have a cut off point at which a program would not be considered for investment. All programs will be considered.

Staff Updates

Johanna Beville shared Healthy Teens has a new Executive Director, Jonathan Evans, who started with the program on May 26.

Kristi Hagen provided the following updates:

- Final Scores have been submitted
- June 11, 2021 Recommendation Meeting 1, will need to be concluded by CSAB Members at 4:30pm to allow time for public comment
- June 14, 2021 Recommendation Meeting 2
- Changes to the CSAB Meeting schedule were reviewed:
 - Meeting on September 15 has been moved to September 8
 - Meeting on November 17 has been moved to November 10
 - Meeting on December 15 has been moved December 8

Old/New Business

None

Public Comment

Agencies who verbally provided a public comment during the meeting were: (In Person): Jonathan Evans, (Virtually): Kristopher Bayer and Christy Zimmermann.

In Person:

- Jonathan Evans, Health Teens: Introduced himself to the CSAB Members and addressed the results as they relate to the application and increase in funding. Thanked the board for the support and consideration for funding support for Healthy Teens Coalition.

Virtually:

- Kristopher Bayer, Board Member of The Family Network of Disabilities: Spoke about the program and thanked the board for their consideration.
- Christy Zimmermann, Board Member of The Family Network of Disabilities: Technical Difficulties and was unable to communicate.

Next Meeting

June 11, 2021 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5th Floor Manatee Room.

Adjourn

There being no further business, the meeting adjourned at 5:29 p.m.

Approved

Debbie Tapp, Chairwoman

Date